



DEPARTMENT OF THE ARMY
PUBLIC HEALTH ACTIVITY - FORT LEWIS
9030 5TH STREET
JOINT BASE LEWIS-MCCHORD, WA 98433-9500

MCHB-RPL-BR

30 July 2020

MEMORANDUM FOR Joint Base Elmendorf –Richardson (JBER) Veterinary Treatment Facility (VTF) Clients

SUBJECT: JBER VTF Policies

1. All pets maintained on base are required to be registered at the JBER VTF within 30 days of arrival or acquisition IAW 673rd Wing Instruction 31-202.
2. Installation policy requires rabies vaccination for all pets, DAPv vaccination for dogs, FVRCP vaccination for cats, and recommends a microchip for all pets. Refer to housing and JBER policies for all pet ownership requirements.
3. Completed registration forms may be emailed to JBERVTF@gmail.com, faxed to 907-384-2860 or returned to the VTF. Please allow 48 hours after submission before calling to schedule an appointment.
4. Pets are seen by appointment only. The VTF does not have the capability to see pet emergencies. Service cannot be provided to breeding animals.
5. Please call the VTF at (907) 384-2865 at least one duty day prior to cancel or reschedule your appointment if it cannot be kept. Clients arriving more than five minutes late for their appointment may be rescheduled at the discretion of the VTF.
6. Payment is due upon services rendered. If you have any questions concerning the cost of a procedure or medication, please ask the technician prior to treatment.
7. All pets must be on a leash or in a carrier while on the VTF premises.
8. Complete policy letters for any of the above topics are available for your review.
9. Point of contact is the undersigned at (907) 384-2865.

JENNIFER J. CATES
CPT, VC
OIC, JBER VTF

I have read and understand the policies of the Joint Base Elmendorf-Richardson Veterinary Facility.

Signature

Print

Date